

Government Department Checklist for Grading Written Work

Student Name _____

Course/Semester _____

[2012 - 2013]

Grading Standards

- A – Distinguished
- B – Superior Work
- C – Satisfactory
- D – Passing but not satisfactory
- F – Failure

Paper Structure

- I. Introductory Paragraph
- II. Body of the Paper
- III. Conclusions
- IV. Standards and Expectations for Grammar and Composition (see Uniform Code of Notation)
- V. Formatting
- VI. Citations and Bibliography

Criteria

DIA 1.5 (6) 2 (1) 10 (Par) 8 (1) 3 (2) 96 (a) BDC 0-0-00 Draft 4 (1) 3 (1) 4 (1) 5 (1) 6 (1) 7 (1) 8 (1) 9 (1) 10 (1) 11 (1) 12 (1) 13 (1) 14 (1) 15 (1) 16 (1) 17 (1) 18 (1) 19 (1) 20 (1) 21 (1) 22 (1) 23 (1) 24 (1) 25 (1) 26 (1) 27 (1) 28 (1) 29 (1) 30 (1) 31 (1) 32 (1) 33 (1) 34 (1) 35 (1) 36 (1) 37 (1) 38 (1) 39 (1) 40 (1) 41 (1) 42 (1) 43 (1) 44 (1) 45 (1) 46 (1) 47 (1) 48 (1) 49 (1) 50 (1) 51 (1) 52 (1) 53 (1) 54 (1) 55 (1) 56 (1) 57 (1) 58 (1) 59 (1) 60 (1) 61 (1) 62 (1) 63 (1) 64 (1) 65 (1) 66 (1) 67 (1) 68 (1) 69 (1) 70 (1) 71 (1) 72 (1) 73 (1) 74 (1) 75 (1) 76 (1) 77 (1) 78 (1) 79 (1) 80 (1) 81 (1) 82 (1) 83 (1) 84 (1) 85 (1) 86 (1) 87 (1) 88 (1) 89 (1) 90 (1) 91 (1) 92 (1) 93 (1) 94 (1) 95 (1) 96 (1) 97 (1) 98 (1) 99 (1) 100 (1)

Uniform Code of Notation for Grammatical Errors