

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE  
MEETING MINUTES  
October 20, 2006**

PRESENT: Professor Mark Huibregtse, Vice Chair; Susan Kress, Michael West, Michael Casey, Pat Oles, Muriel Poston, Ann Henderson, Beau Breslin, Mehmet Odekon, Bill Lewis, John Chaplin; Kim Marsella and Justin Sipher (regular guests) and Barbara Krause (Secretary).

ABSENT: President Philip Glotzbach, Mary Lou Bates, and Barbara McDonough; Dan Moran and Kelly Carr (study day).

Vice Chair Huibregtse called the meeting to order at 10:30 a.m.

**1. Review of minutes.**

Revised draft minutes of the September 22, 2006 meeting were **approved**.

Minutes of the October 6, 2006 meeting were **approved** with a minor revision.

**2. 05-06 IPPC Annual Report .**

Professor Huibregtse presented the draft annual report for IPPC for 2005-06. The draft reflects comments offered by President Glotzbach and last year's vice chair, Denise Smith. **Suggested edits should be referred to Professor Huibregtse.**

Members **agreed** that a sentence should be added to the Operating Code as a reminder that an annual report should be prepared at the conclusion of each year.

The Annual Report will be **distributed** to FEC and posted on the IPPC website as soon as possible after access to the site is made available.

**3. Operating Code Draft 8.**

Pursuant to the earlier discussion of the Annual Report, members **authorized Professor Huibregtse to add language** to the Operating Code indicating that an annual report should be prepared at the conclusion of each year. With this modification, Draft 8 is acceptable to IPPC.

**4.**

Ms. Carr raised the issue via email of whether students should be expected to attend today's meeting, given that it was a designated "study day." FEC made a recommendation last year that committees with student representation should not meet on

study days. There were several questions about the scope of that recommendation: (1) was it intended to apply to the study day in October or just to the end-of-semester study period; (2) was it intended to apply to all committees or just to the Integrity Board; (3) did the recommendation go beyond College rules which prohibit student "events" on study days? It was noted that other student programming was taking place on campus that day.

**Professor Lewis agreed to review the prior FEC recommendation and report back.**

**5. Update on Campus Planning community meetings.**

Vice President West reported on 10 meetings held campus wide that resulted in recommendations to apply the

reviewed numerous factors that will impact decisions about which projects move forward in what order.

Members familiar with a previously constituted Space Task Force suggested that the group should be reconstituted. Possible work could include capturing class space within existing buildings, considering reconfiguration of existing class (and other) spaces, and review of who controls existing academic spaces. **It was suggested that the**

**a possible Space Task Force.**

**6. Strategic Action Agenda.**

A final draft of the Strategic Action Agenda was distributed with the agenda. Professor Odekon expressed concern that the final draft did not adequately address his suggestion related to situational leadership and critical discourse. **Professor Odekon will follow up with President Glotzbach.**

*Minutes submitted by Barbara Krause, Secretary. Please notify of any corrections.*