

Committee for Educational Policies and Planning (CEPP) - Operating Code:

(Last revised 09-14-22)

Function: To recommend to the faculty and administration short and long-range educational plans for the College and thus be instrumental in clarifying, improving and changing major policies and educational procedures; to evaluate Skidmore's present practices and goals. The CEPP shall post the agenda and minutes of its meetings as well as other relevant documents on its website in a timely manner and such that they may be accessed by other faculty committees and members of the Skidmore community. Chairs of any Skidmore committees may be invited to sit with CEPP when consultation is desirable. The Chair of CEPP shall also sit on the Institutional Planning and Policy Committee. CEPP meets whenever it is deemed necessary to the pursuit of its functions.

Membership: Five faculty members, two of whom must be tenured, each from a different department and with at least one member from each of the four Divisions of Disciplines, elected to serve three year terms, or appointed from the ad hoc pool as needed; the Dean of the Faculty/Vice President for Academic Affairs or his/her designated representative; the Dean of Students and Vice President for Student Affairs or his/her designated representative; two students selected by SGA; and the faculty director of assessment who, as an ex officio member, serves as liaison between CEPP and the IPPC subcommittee on institutional effectiveness. CEPP may appoint such subcommittees from among its members or from the College community at large, as it deems helpful to facilitate its work.

Operating Procedures:

Long-term Planning: CEPP will remain mindful of the need for long-range educational plans for the college. In consultation with other

Learning and Development to be coordinated by the Faculty Director of

with the Dean of the Faculty's Office to discuss long-term planning and goals. Whenever proper procedures or practices concerning faculty governance are in question, CEPP will consult with the Faculty Executive Committee for guidance.

Chair: Before the end of the school year, the outgoing Chair, in consultation with other members of the committee, will arrange for a relatively experienced member of the committee to become Chair the following year. The transition of chairship will take place before the end of the school year so that the incoming Chair has time to plan for the following year's agenda before the summer recess. The spring before the committee undertakes a major initiative (e.g., revising the core curriculum) CEPP will seek a course release for its Chair. With some consultation, the chair will offer a specific agenda for each meeting. As appropriate, agenda items may come from committee members, academic departments, the offices of the Dean of Studies, Vice President for Academic Affairs and the Dean

